

KGSC P&C General Meeting Minutes

July 2024

26 July 2024 - 5.30pm - Kelvin Grove State College SUB Shop Conference Room

1. Welcome and Preliminary Business

- Acknowledgement of Country
- Commence meeting 5.30pm
- Attendance and apologies (attendance register)
- Ratification of previous minutes - moved David Harreveld, seconded Seal Chong Wah
- Business arising from previous meeting
 - School Street Pedestrian Safety
 - Virtual P&C meetings – positive response. Clear code of conduct to be drafted and discussed at the next meeting. Testing to be conducted prior to full roll out.
 - Outstanding actions from the previous meeting - 2025 P&C events calendar. Additional work to be done before the next meeting. To be presented to the College prior to next meeting to ensure dates align.
- Out of Sessions motions update
 - That the P&C approve to spend up to \$300 on a voucher, a bouquet of flowers, and hosting a morning tea for Julie McMahon, Tuckshop Manager's retirement. Moved Craig Millis, Seconded David Harreveld
- Correspondence
 - KG 150th Anniversary Celebration - P&C to support morning tea and tours throughout the year. College happy to support Kuta Cafe sessions. Putting together a working party to work through the details.
 - Get involved Form – sent to P&C contacts
 - Pedestrian Safety - letter to Councilor Andrew Wines, Civic Cabinet Chair for Infrastructure
 - STIP applications
- Registration of new members - nil

2. P&C Reports

- President's Report (attached) - Strategic Plan work ongoing and well received. Advocacy work on master plan also well received to date. Very honored to be invited to the NAIDOC ceremony.
- Treasurer's Report (attached) - Some lodgements have been late due to the change in bookkeeper and accounting software. Now up to date with additional reminders in place to ensure we remain up to date and compliant.
- Business Operations Manager Report (attached) - Further investigations into grants and co-contributions for OSHC expansion. Learnings from other schools who have undertaken the process before.
- Junior School P&C Report (attached) - Trivia night held off site for the first time and was a huge success. Working on Lapathon to go live this week.

- Strategic Working Group update (included in Presidents report)
- Uniform Review Working Group update (attached) - Some items might not be available for November BTS trade, alternatives will be available. Additional communication with families re timelines and expectations to come. Return to redesign of Blazer. Updating style guide and or look book and all visual guides and guidelines to be addressed by College.

3. College Reports

- Principal's Report (attached) - Master Plan updated version includes traffic analysis focusing on parking. Additional work being done with QUT.
Re-affirming feedback from staff regarding restructuring of pillars
- Chaplaincy Report - nil
- College Council update - nil

4. External Reports and Updates

- Councilor/Minister update

5. Motions

- Motion: That the P&C approve change of registration details to update contact persons with ATO
The P&C authorises Craig Millis to be the P&Cs associate for ATO purposes.
The P&C authorises David Harreveld to be the P&Cs authorised contact for ATO purposes.
The P&C authorises Peta-Lee Holt to be the P&Cs authorised contact for ATO purposes.
The P&C authorises Amy Giblin to be the P&Cs authorised contact for ATO purposes.
Approved by consensus
- Motion: That the P&C approve to spend approximately \$1,100 on breakfast & coffee van for Staff
Welbeing 'Week 6 Fix' term 3
Breakfast \$700 Monday 12th August
Coffee Van \$400 Tuesday 13th August
Approved by consensus
- Motion: That the P&C approval of Spring Vacation Care program
Approved by consensus
- Motion: That the P&C approve for KGOSHC to register as a fundraising team for Talk Like a Pirate Day 19th September 19, 2024. To raise money to Help Childhood Cancer Support build an accommodation village to help more regional families who must travel to major cities for long term treatment. - yarr! approved by consensus

6. General Business

- Active School Travel - raised by Seal Chong Wah and David Tran. This has been flagged with JS Principal and an application will be lodged by 13 September for the 2025-2028 program.

7. Next Meeting: 5:30pm 2 September 2024

8. Close 7.25pm

Actions:

1. P&C Events calendar.
2. Virtual P&C meetings – Code of conduct to be drafted. Testing to be conducted prior to full roll out.
3. Active School Travel application to be lodged by 13 September.

| Timestamp | Today's meeting | Full Name | I also have apologies for | Email Address |
|--------------------|---------------------------------------|------------------|---------------------------|-----------------------------|
| 7/29/2024 17:16:49 | College P&C - SUBshop conference room | Craig Millis | Peta-Lee | kgscpcpresident@gmail.com |
| 7/29/2024 17:16:49 | College P&C - SUBshop conference room | Amy Giblin | Kim Lovatt | |
| 7/29/2024 17:16:49 | College P&C - SUBshop conference room | Amy Giblin | Kylie Richards | |
| 7/29/2024 17:16:49 | College P&C - SUBshop conference room | Amy Giblin | Jim Scott | |
| 7/29/2024 17:16:49 | College P&C - SUBshop conference room | Amy Giblin | Angela heck | |
| 7/29/2024 17:16:49 | College P&C - SUBshop conference room | Seal Chong Wah | | jasperandmikawong@gmail.com |
| 7/29/2024 17:16:49 | College P&C - SUBshop conference room | Joel Buchholz | | |
| 7/29/2024 17:21:02 | College P&C - SUBshop conference room | Jamie McGrath | | jamie.mcgrath87@gmail.com |
| 7/29/2024 17:25:50 | College P&C - SUBshop conference room | Trevor Omara | | tom72789@bigpond.net.au |
| 7/29/2024 17:30:15 | College P&C - SUBshop conference room | David Tran | | davidtran.aus@gmail.com |
| 7/29/2024 17:34:44 | College P&C - SUBshop conference room | Matthew McCarthy | | mmcca47@eq.edu.au |
| 7/29/2024 17:40:41 | College P&C - SUBshop conference room | Jessica Walker | | jwalk382@eq.edu.au |
| 7/29/2024 19:25:30 | College P&C - SUBshop conference room | David Harreveld | | DAVID@ASCERN.COM.AU |



Kelvin Grove State College P&C Association

President's Report

July 2024

I am pleased to present my report covering the activities of the Executive since last meeting.

The Executive held our second strategic planning meeting to discuss strategic priorities for the coming year. As highlighted previously we have two key priorities for improvements:

1. Engagement with parents & carers and with the College
2. Upgrading facilities for OSHC and Tuckshops

I will present a summary of our draft strategic plan at the upcoming P&C meeting.

Advocacy for the College Master Plan has been a major focus recently and, along with the President of the College Council and student representatives, I met with several MPs and candidates from local electorates to draw their attention to and seek their support for the Master Plan. This activity is continuing in the lead up to the upcoming State election.

The other key focus has been discussions regarding the celebration of the 150 year anniversary of education at Kelvin Grove next year. Our current thinking is that there will be a series of events throughout the year to draw in as many of the College alumni and other interested parties as possible. Look out for more information from the Alumni as plans are firmed up.

From the P&C's perspective I am proposing that our main contribution to the celebrations will be to organise and host a number of morning teas and campus tours (perhaps 1 or 2 per term). We would look to involve students and key staff including principals and long-serving teachers in these events.

Other happenings of note:

- Trivia Night. The Trivia Night was held offsite for the first time at the Normanby Hotel with a theme of "Winter Wonderland". I welcome any feedback and suggestions for next year.
- NAIDOC Ceremony. Amy and I were pleased to attend the annual NAIDOC Ceremony on behalf of the P&C. It was a wonderful celebration of indigenous culture and history and, as an aside, it was great to see the whole student population together in Brooker Auditorium.
- Regular meeting with the College Executive Principal. Ongoing discussions with Joel on improved coordination between the P&C and College, developments with the College Master Plan, and planning for the 150 year anniversary.

Craig Millis

President

Kelvin Grove State College Parents and Citizens Association

kgscpcpresident@gmail.com



Treasurer's Report June 2024

The following report provides a summary of the financial performance of Kelvin Grove State College Parents & Citizens' Association (P&C) for the period ended 30 June 2024.

Profit and Loss

Detailed financial reports are attached at the end of this report.

Overall Net Profit for the first half of this year (January to June) is 43k less than budget. The 2024 budget has now been updated to reflect seasonal patterns in revenue and Gross Profit. The YTD variance is due to :

- ~\$40k in staff backpay related to the Queensland Industrial Relations Commission minimum wage increase, actioned in May-24 and backdated to Sep-23 as noted in previous meetings. Please note OSHC pricing was increased effective 8 July to cover this increased wage cost in future.
- Staff replacement in the Tuckshop has incurred some temporary minor unbudgeted recruitment costs as well as additional wage costs during the handover/training period.

| | Jun-24 | YTD | YTD Budget | Variance \$ | Variance % |
|-------------------------|------------------|------------------|-------------------|--------------------|-------------------|
| Income | 198,982.38 | 1,484,849.83 | 1,437,760.00 | 47,089.83 | 3.3% |
| Cost Of Sales | 8,833.51 | 456,326.95 | 489,623.00 | -33,296.05 | -6.8% |
| Gross Profit | 190,148.87 | 1,028,522.88 | 948,137.00 | 80,385.88 | 8.5% |
| Expenses | 155,559.66 | 1,005,952.99 | 845,673.00 | 160,279.99 | 19.0% |
| Operating Profit | 34,589.21 | 22,569.89 | 102,464.00 | -79,894.11 | -78.0% |
| Other Expenses | 534.51 | 1,931.68 | 38,598.00 | -36,666.32 | -95.0% |
| Net Profit | 34,054.70 | 20,638.21 | 63,866.00 | -43,227.79 | -67.7% |

All P&C activities are tracked individually in MYOB. This involves a new process , system, and bookkeeper in 2024, and continues to be monitored closely. This month we have identified that Junior School fundraising revenue has been booked against other activities. This will be corrected in MYOB.

Profit by Activity

| | Jun-24 | YTD |
|----------------------------|------------------|------------------|
| Gen: Office | -11,391.60 | -74,109.28 |
| JS P&C Disco | 0 | 6,766.87 |
| JS P&C Fathers' Day Event | -1,023.86 | -1,534.04 |
| JS P&C Mothers Day | 0 | 785.20 |
| Fundraising Other | 0 | 138.73 |
| JS P&C Sip and Paint | 0 | -422.00 |
| JS P&C Trivia Night | 3,805.45 | 3,350.90 |
| Business Operations Mgr | -3,245.39 | -25,414.39 |
| Senior Events Mothers' Day | 0 | 4,296.28 |
| OSHC | 3,467.26 | 16,616.41 |
| Senior Event Committee | 31.00 | 363.52 |
| Subshop | 39,731.00 | 122,222.90 |
| Tuckshop | 2,750.79 | -32,352.84 |
| Total | 34,124.65 | 20,708.26 |

Cash at Bank: 30 June 2024

| Bank Accounts | Jun-24 |
|-------------------------------|------------|
| KGSC P&C CBA Cheque Acc #4982 | 3,443.21 |
| KGSC P&C CBA Invest #3825 | 190,821.92 |
| KGSC P&C CBA OSHC Acc #4990 | 167,507.70 |
| KGSC P&C Visa Debit 7052 | 4,344.81 |

KGSC P&C CBA JPAG #3817 103,065.32

Total Bank Balance 469,182.96

Compliance

The May Instalment Activity Statement was due for lodgement & Payment by 21 June but was processed late, with payment made 19 July, incurring \$618 interest:

| Action | Due | Completed |
|------------------------|---------|---|
| Superannuation Payment | 28 July | 13 May, 14 June, July due for payment prior to next P&C meeting |
| May-24 IAS Lodgement | 21 June | 12 July |
| May-24 IAS Payment | 21 June | 19 July |
| BAS Lodgement | 26 May | 19 May |
| BAS Payment | 26 May | 19 May |

Motions:

- No out of session motions

If you have any questions about the accounts, please contact me directly at kgscptreasurer@gmail.com

David Harreveld
Treasurer
Kelvin Grove State College Parents and Citizens Association
kgscptreasurer@gmail.com

Profit and loss report

Accrual mode

01 Jun 2024 - 30 Jun 2024

| | Actual | Year to date | Total Variance \$ | Budget | Variance \$ |
|-------------------------------------|-------------------|---------------------|-----------------------|-------------------|--------------------|
| 4-0000 Income | | | | | |
| 4-1000 Donations | 400.00 | 400.00 | 0.00 | - | 400.00 |
| 4-2000 Fundraising | 3,921.00 | 18,136.02 | (14,215.02) | - | 3,921.00 |
| 4-4000 Interest | 55.33 | 377.59 | (322.26) | 162.00 | (106.67) |
| 4-6000 OSHC Fees | 116,400.19 | 710,369.50 | (593,969.31) | 114,344.00 | 2,056.19 |
| 4-6001 OSHC Inclusion Support | 419.75 | 8,055.75 | (7,636.00) | - | 419.75 |
| 4-7000 SUBshop Sales | 25,814.12 | 365,847.34 | (340,033.22) | 21,500.00 | 4,314.12 |
| 4-8000 Tuckshop Sales | 51,971.99 | 381,663.63 | (329,691.64) | 63,300.00 | (11,328.01) |
| Total Income | 198,982.38 | 1,484,849.83 | (1,285,867.45) | 199,306.00 | (323.62) |
| 5-0000 Cost Of Sales | | | | | |
| 5-1200 Stock Purchases | 20,756.14 | 421,365.17 | (400,609.03) | 45,511.00 | (24,754.86) |
| 5-1400 S/hand Sale Proceeds | 0.00 | 0.00 | 0.00 | 73.00 | (73.00) |
| 5-2100 Art & craft supplies | 2,193.10 | 8,324.71 | (6,131.61) | 2,252.00 | (58.90) |
| 5-2200 Excursions/Incursions | 2,979.55 | 18,013.96 | (15,034.41) | - | 2,979.55 |
| 5-2300 OSHC Food Service | 2,991.51 | 19,502.23 | (16,510.72) | 3,484.00 | (492.49) |
| Total Cost Of Sales | 28,920.30 | 467,206.07 | (438,285.77) | 51,320.00 | (22,399.70) |
| Gross Profit | 170,062.08 | 1,017,643.76 | (847,581.68) | 147,986.00 | 22,076.08 |
| 6-0000 Expenses | | | | | |
| 6-1000 Administration | 0.00 | 541.78 | (541.78) | 65.00 | (65.00) |
| 6-1200 Audit Fees | 0.00 | 2,500.00 | (2,500.00) | - | 0.00 |
| 6-1300 Govt Service Charges | 644.55 | 644.55 | 0.00 | 0.00 | 644.55 |
| 6-1325 Bank Fees | 81.59 | 370.83 | (289.24) | - | 81.59 |
| 6-1326 Rounding on Income | 0.00 | 78.45 | (78.45) | 0.00 | 0.00 |
| 6-1350 Merchant Fees | 1,881.18 | 9,570.45 | (7,689.27) | 2,070.00 | (188.82) |
| 6-1400 Bookkeeping | 2,065.92 | 9,432.93 | (7,367.01) | 1,150.00 | 915.92 |
| 6-1500 Catering P&C meetings/staff | 0.00 | 16.97 | (16.97) | 112.00 | (112.00) |
| 6-1600 Cleaning | 3,295.64 | 20,734.97 | (17,439.33) | 3,395.00 | (99.36) |
| 6-1700 Gifts and Donations | 236.77 | 279.05 | (42.28) | 100.00 | 136.77 |
| 6-1800 Health & Safety | 276.24 | 303.33 | (27.09) | 169.00 | 107.24 |
| 6-1900 Insurance | 607.86 | 2,761.25 | (2,153.39) | 408.00 | 199.86 |
| 6-2100 Office Supplies | 0.00 | 19.59 | (19.59) | - | 0.00 |
| 6-2200 Postage Print and Stationery | 1,182.91 | 7,505.12 | (6,322.21) | 998.00 | 184.91 |
| 6-2300 Rent | 1,585.24 | 9,511.44 | (7,926.20) | 1,585.00 | 0.24 |
| 6-2400 Repairs & Maintenance | 0.00 | 3,917.49 | (3,917.49) | 328.00 | (328.00) |
| 6-2500 Subscriptions/Registrations | 697.91 | 9,979.09 | (9,281.18) | 1,836.00 | (1,138.09) |
| 6-2501 Subscriptions - Digital | 64.21 | 64.21 | 0.00 | 0.00 | 64.21 |
| 6-2600 Telephone and Internet | 297.26 | 1,908.53 | (1,611.27) | 363.00 | (65.74) |

| | Actual | Year to date | Variance \$ | Budget | Variance \$ |
|---|-------------------|---------------------|---------------------|-------------------|-------------------|
| 6-2700 Delivery Expense | 96.20 | 2,027.45 | (1,931.25) | 0.00 | 96.20 |
| 6-2800 Uniforms / clothing | 0.00 | 1,334.41 | (1,334.41) | - | 0.00 |
| 6-2900 Fund Raising Expenses | 1,108.41 | 4,337.60 | (3,229.19) | - | 1,108.41 |
| 6-3000 Other Expenses | 32.09 | 32.09 | 0.00 | 0.00 | 32.09 |
| 6-4100 Kelvin Grove State College Contributions | 129.09 | 1,687.77 | (1,558.68) | 1,667.00 | (1,537.91) |
| 6-8110 Wages & Salaries Expenses | 127,360.96 | 808,697.07 | (681,336.11) | 106,004.00 | 21,356.96 |
| 6-8120 Wages - Long Service Leave | 0.00 | 8,595.41 | (8,595.41) | - | 0.00 |
| 6-8175 Staff Training | 79.00 | 8,986.78 | (8,907.78) | 70.00 | 9.00 |
| 6-8180 Superannuation | 14,009.77 | 89,902.24 | (75,892.47) | 11,660.00 | 2,349.77 |
| 6-8185 Workcover | 0.00 | 0.00 | 0.00 | 996.00 | (996.00) |
| 6-8201 Board Member Expenses | 0.00 | 29.32 | (29.32) | - | 0.00 |
| Total Expenses | 155,732.80 | 1,005,770.17 | (850,037.37) | 132,976.00 | 22,756.80 |
| Operating Profit | 14,329.28 | 11,873.59 | 2,455.69 | 15,010.00 | (680.72) |
| 9-0000 Other Expenses | | | | | |
| 9-0001 Other Expenses | 534.51 | 1,931.68 | (1,397.17) | 6,433.00 | (5,898.49) |
| Total Other Expenses | 534.51 | 1,931.68 | (1,397.17) | 6,433.00 | (5,898.49) |
| Net Profit | 13,794.77 | 9,941.91 | 3,852.86 | 8,577.00 | 5,217.77 |

Balance sheet report

Accrual mode

30 Jun 2024

| | Total |
|--------------------------------------|-------------------|
| 1-0000 Assets | |
| 1-1000 Bank | |
| 1-1100 KGSC P&C CBA Cheque Acc #4982 | 8,626.19 |
| 1-1200 KGSC P&C CBA Invest #3825 | 160,821.92 |
| 1-1300 KGSC P&C CBA OSHC Acc #4990 | 159,561.59 |
| 1-1400 KGSC P&C Visa Debit 7052 | 3,929.61 |
| 1-1500 KGSC P&C CBA JPAG #3817 | 103,065.32 |
| Total Bank | 436,004.63 |
| 1-2000 Cash on Hand | |
| 1-2100 Jnr TShop Float | 200.00 |
| 1-2200 Snr Tshop Float | 1,480.00 |
| Total Cash on Hand | 1,680.00 |
| 1-3000 Inventory | |
| 1-3300 Snr Tshop SOH | 2,576.90 |
| 1-3400 Jnr TShop SOH | 3,639.15 |
| 1-3500 Uniform SOH | 135,236.23 |
| Total Inventory | 141,452.28 |
| 1-4000 Clearing Accounts | |
| 1-4200 Electronic Clearing Account | (1,093.40) |
| Total Clearing Accounts | (1,093.40) |
| 1-8000 Other Current Assets | |
| 1-8100 Trade Debtors | 712.77 |
| 1-8200 Prepaid Insurance | 5,349.24 |
| Total Other Current Assets | 6,062.01 |
| 1-9000 Suspense Acc #4982 | (1,660.07) |
| Total Assets | 582,445.45 |
| 2-0000 Liabilities | |
| 2-1000 Trade Creditors | 44,200.45 |
| 2-3000 ATO Liabilities | |
| 2-3100 GST Collected | 10,188.53 |
| 2-3200 GST Paid | (14,328.86) |
| 2-3201 GST / ATO Clearing | 617.79 |
| 2-3300 PAYG Tax Payable | 54,366.00 |
| 2-3410 Reckon Correction acct | (3,355.14) |
| Total ATO Liabilities | 47,488.32 |
| 2-4000 Employee Liabilities | |
| 2-4400 Superannuation Payable | 15,763.64 |
| Total Employee Liabilities | 15,763.64 |

| | |
|---|-------------------|
| Total Liabilities | 107,452.41 |
| Net Assets | 474,993.04 |
| 3-0000 Equity | |
| 3-1000 Members accumulated Surpluses | 398,433.44 |
| 3-2000 Music Supporters Group Reserve Funds | 26,195.89 |
| 3-3000 Opening Bal Equity | 71,648.03 |
| 3-8000 Retained Earnings | (41,749.39) |
| 3-9000 Current Year Earnings | 20,465.07 |
| Total Equity | 474,993.04 |



Kelvin Grove State College

The Pursuit of Excellence With All Our Might

College Executive Principal Report to P&C Association

Monday, 29 July 2024

Good News & Celebrations:

Creative Generation – State Schools On Stage

Queensland Debating Union Competition

Growth of Duke of Edinburgh Program

Volleyball Excellence Coach at Paris Olympics

Recent Events:

NAIDOC Ceremony

Night of Dance

Way Beyond Today

Career Expo and Senior Subject Information Evening

Upcoming Events:

School Opinion Survey

Year 6 Camp

Japanese Study Tour

QBA Gala Concert

Facilities, Finance & HR:

Staff Room and Outdoor Learning Improvements

College Master Plan Advocacy

Confirmation of 2025 Head of Year Allocations

Review of Middle Leader Resourcing

Strategy, Policy & Partnerships:

Public School Alliance Leadership Day

Queensland Ballet Academy Partnership

Olympic Pathways School Program

Student Code of Conduct

Executive Principal:

Reflections from WA Ministerial Visit

Teacher Workforce Roundtable

Staff Room and Faculty Visits



BOC Report

from KGSC P&C Association Business Operations Committee (BOC) meeting held on Thursday 18 June 2024

General

- David Harreveld was appointed P&C Treasurer at the June meeting.
- Director has been meeting with the Executive to discuss strategic plan. Also working with previous president to update details on ATO. Created a detailed Executive handover checklist. Working on 2025 calendar.
- Change to internal processes regarding entering invoices. From 11/7/24 Director and BOM responsible for uploading and coding invoices and receipts.
- The P&C approved increases to the retail assistant classification 1.1 (from \$24.17 to \$25.57) and 1.2 (from \$25.07 to \$25.71).
- Vending Machines – First commission has been received for the 1st 6 months \$319.00. Had been a leak in the machine in the Senior Hall over the holidays.
- JS P&C Trivia Night was held last Saturday at the Normanby Hotel and was a great success, \$5,000 raised.

Tuckshops

- Tuckshop Manager (JM) finished up on the last day of term 2. One convenor (TB) is now working 5 days a week to cover additional duties involved with managing the tuckshops and other convenor (AG) has taken on the admin duties (working 3 days a week) and will also cover shifts across all three tuckshops as needed.
- Wage costs high. One contributing factor is the backpay (to Sept 2023) increase for retail assistants and ongoing costs. Also training new staff.
- VN and AT have both started as retail assistants. However, another casual staff member (SC) has resigned so ongoing recruitment for retail assistants continues.
- Home Economic students finished their Certificate placement hours in the tuckshop last term.
- Tuckshop management meetings are being held regularly to assist convenors.
- Pie warmer was delivered last week to Junior Tuckshop – thanks to Kim and his team for their help.
- Supplier fridge is still being followed up to replace the faulty one at the Hive.
- Freezer glass door needs replacing, and convenors are awaiting quotes.

SUB Shop

- July sales tracking very well.
- House Polo Shirt orders have arrived and been filled. There is additional stock so this will be advertised to parents.
- Planning for Back-to-School (BTS) 2024/2025 is well underway with some changes to trading hours. Additional fitting days have been added to ensure ample appointments are available to parents, (fitting appointments can be accessed via the link on the P&C website at any time). BTS trading hours and days will be advertised as soon as College has approved.
- Hair tie and sock supplier samples were presented. However it was discussed that the quality of current hair tie supplies are better. Socks from Wise Schools have to be purchased in 1000 lots for each size (some sizes would take years to sell).

OSHC

- **Policy Change** – P&C approved fee rate increases at June meeting (inc. late collection fees). BSC permanent: \$22 casual: \$24, ASC permanent: \$27 casual: \$29, VAC \$65 +incursion/excursion fee. Late fees changed to \$20 per child for the first 15 minutes, then \$1 per minute per child after 6.15pm.
- **Reportable Incidences:** A child sprain their ankle at OSHC last week.
- Wage costs high. One contributing factor is the backpay (to Sept 2023) increase for OSHC staff and ongoing costs.
- ECEC conducted a spot check visit on Friday 31/05/24. Visit went well and no follow up required.
- OSHC Manager will start maternity leave 16/9/24. Recruitment process is underway.

- Assistant Coordinator starts Uni Prac 5/8-9/9/24. Matt will finish up his time at OSHC at the end of the year.
- Two new casual educators have been employed.
- OSHC admin (SG) returns from leave 25/7/24.
- Winter vacation care program went well. Spring Program has been costed and is ready for approval.
- Pupil Free Day 30/8, bookings open 29/7
- Billi tap in kitchen required servicing. Collage has actioned.

Motions for P&C approval

- **Motion: OSHC** - That the P&C approve the Spring Vacation Care Program.

Kim Lovat

Business Operations Manager
KGSC P&C Association
19 July 2024

**SPRING
VACATION
CARE
2024**



SEPT 16 -
SEPT 20

MONDAY

16 SEPT 2024

Cartoon Mania

Grab your pencils and dive into the world of cartoons.

Today we are hosting Toonworld for a cartooning workshop!

Get ready to draw and let your creativity run wild!



**Toonworld Incurion
9:00am-1:00pm**

**ADDITIONAL FEES APPLY
\$20.00**

TUESDAY

17 SEPT 2024

Master Chef!

Chop, slice, grate and create!

We are hosting our very own Master Chef day!

A day filled with cooking, competition and a whole lot of delicious food.



Urban Xtreme

Excursion Year 3 - Year 7

Year 3 - Year 7 children are off to Urban Xtreme to Rock Climb and play!

**ADDITIONAL FEES APPLY
\$44.00**

WEDNESDAY

18 SEPT 2024

Ekka Day

Experience the excitement and charm of the Ekka here with us!

The Ekka was on in August, and we loved it so much that we're bringing the magic back with our very own Ekka Day!

Put on your best country outfit for today!



THURSDAY

19 SEPT 2024

Ahoy Matey!

All hands on deck!

Chart ye course to OSHC - ye be invited fer some pirate adventures today!

We are celebrating 'Talk Like a Pirate Day' and raising much needed funds to support families affected by childhood cancer.



FRIDAY

20 SEPT 2024

Film Festival

Lights, camera, action!

It's time for a KG OSHC film festival.

Directors, actors and stunt persons are all welcome to attend the auditions!



**SPRING
VACATION
CARE
2024**



SEPT 23 -
SEPT 27

MONDAY

23 SEPT 2024

Build It!

Dive into a world of DIY projects where you can design and build your own unique creations.

Today we are hosting **Make & Meld** who will run a woodwork workshop where we will build our own wooden robots!

Roll up your sleeves and unleash your inner craftsman!



Make & Meld Incursion
9:00am-12:00pm

ADDITIONAL FEES APPLY
\$20.00

TUESDAY

24 SEPT 2024

Master Chef!

Chop, slice, grate and create!

We are hosting our very own Master Chef day!

A day filled with cooking, competition and a whole lot of delicious food.



Flip Out

Excursion Prep - Year 2

Prep - Year 2 children are off for active indoor fun!

ADDITIONAL FEES APPLY
\$44.00

WEDNESDAY

25 SEPT 2024

Reduce, Reuse, Recycle!

Today we are focusing on sustainability and taking care of our environment!

We will be spending time outside, working in the garden and making recycled crafts.

Embrace the green spirit and get ready for a day of creativity and fun!



THURSDAY

26 SEPT 2024

Spy Kids

Calling all secret agents!

Get ready to sharpen your detective skills and test your cunning and creativity.

Today we are hosting **Laser Tag-In-A-Box** who will run an epic laser tag showdown!



Laser Tag-In-A-Box Incursion
9:00am to 1:00pm

ADDITIONAL FEES APPLY
\$20.00

FRIDAY

27 SEPT 2024

Music & Arts Festival

Get ready to rock and roll at our very own Music & Arts Festival!

We will have food, music and activities for all!

Turn up the volume and get ready for a day of fun at TuneFest!





Kelvin Grove Junior School P&C

Minutes from Meeting 16 July 2024

Damien, Milena, Amy, Jamie, Martin
Apologies: Chandan, Scott

We acknowledge the traditional owners of the land on which I live, the Jagera and Turrbal people, and pay my respect to elders past, present and emerging.

Attendees:

Principal's Update

Damien

2025 is the School's 150 year anniversary. We discussed fundraisers, involvement of house groups and/or classes in a creative project. Jamie will follow up on minimum quantities required for the tea towel fundraiser and will have this for the next meeting.

Sports Day will continue to evolve so that the event aligns with other schools in the community in terms of breadth of offering, location on site as well as participation.

Pyjamarama was a great success last year and an increase over the prior year. This continues to be a good activity for the kids and the community.

NAIDOC highlighted as a great success with participation from students, staff and visiting dignitaries. Truly feels part of the KG culture.

Lapathon - Jamie will set up the My Cause platform and have this tested and live by 2 August giving 6 weeks of fundraising. Comms include PnC as first, Damien sending follow ups to parents via KG Jr School newsletter etc., teacher emails were critical to fundraising and will be encouraged again. Note that in terms of prizes, winners of the pizza will not also have ice blocks.

Carnivale will change to accommodate our Japanese language offering.

Festival of the Arts - Milena will look into the Boost Juice van. Agreed that food trucks are preferable to a sausage sizzle.

The QUT partnership has been renewed.

Treasurer's Update

Martin

Trivia Night was a great success. Over \$5,000 raised compares favourably to budget and last year at \$4,645.

Postive feedback related to food (quality and options) and the raffle prizes

Amy will issue a survey for suggestions for improvements and also to communicate the rational for moving offsite.

Will explore alternative trivia providers for next year. A school parent has offered and works in the industry.

Teacher table (subsidised or unsubsidised) TBD next year.

Upcoming Events / Ongoing

Milena

Fathers & Special Persons Day 28 & 29 Aug. Damien will pull tables for us (we need 6). Jamie, Martin, Milena and Amy will man the tables on both mornings. Float is needed as is the EFTPOS squares - Martin will organise these.

Other Business

Damien

Fundraiser participant requests - our general approach is to look for something that particularly resonates.

Meeting adjourned 4:40PM

Next Meeting 2024 JS P&C meeting 3.15 Library – Aug 20, Oct 8, Nov 5

Whole school P & C meeting – Jul 29 Jamie to attend, Sept 2 Martin to attend, Oct 21 Chandan to attend, Nov 18 Milena to attend.