

Timestamp	Today's meeting	Full Name	I also have apologies for	Email Address
6/10/2024 17:19:33	College P&C - SUBshop conference room	David Harreveld	Kristen Munro	DAVID@ASCERN.COM.AU
6/10/2024 17:23:25	College P&C - SUBshop conference room	Craig Millis		kgscpcpresident@gmail.com
6/10/2024 17:25:58	College P&C - SUBshop conference room	Jessica Walker		jwalk382@eq.edu.au
6/10/2024 17:26:36	College P&C - SUBshop conference room	Matt McCarthy	Joel Buchholz	mmcca47@eq.edu.au
6/10/2024 17:32:07	College P&C - SUBshop conference room	Milena Babenko		milenababenko@hotmail.com
6/10/2024 17:33:26	College P&C - SUBshop conference room	David Tran		davidtran.aus@gmail.com
6/10/2024 17:45:53	College P&C - SUBshop conference room	Marita Prior		marita_goodwin@yahoo.com.au
6/10/2024 18:00:04	College P&C - SUBshop conference room	Amy Giblin		amy.giblin81@gmail.com
	College P&C - SUBshop conference room	Peta-Lee Holt	Angela heck	Jaspetalee@hotmail.co.uk
6/10/2024 20:00:09	College P&C - SUBshop conference room	Seal Chong Wah	Jim Scott Trevor Omara	

## KGSC P&C General Meeting Minutes June 2024

10 June 2024 - 5.30pm - Kelvin Grove State College SUB Shop Conference Room

### 1. Welcome and Preliminary Business

- Acknowledgement of Country - Seal Chong Wah
- Commence meeting 6.35pm
- Attendance and apologies (attendance register)
- Ratification of previous minutes - moved David Harreveld, seconded Jessica Walker
- Business arising from previous meeting
  - **Election for P&C Treasurer - David Harreveld nominated and elected by consensus.**
  - School Street Pedestrian Safety - Discussion regarding safety concerns around the local school area and issues with the slip road. School traffic management plan. Petitioning - would need 1000+ signatures to have impact. P&C potentially gathering data on near misses by asking parents. STIP funding. Agreed decision not to close the slip road is unlikely to be changed. Agreed to focus efforts on requesting implementation of traffic calming, wombat crossings and lowering speed limit to 40.
  - Virtual P&C meetings – defer to next meeting
  - Outstanding actions from previous meeting - Nil
- Out of Sessions motions update
  - **MOTION:** That the P&C support Staff Wellbeing Committee by contributing ten \$8 vouchers per term, to be redeemed at the Kuta Café. Total cost \$240 for 2024.
    - Moved Peta-Lee Holt, Seconded David Harreveld, carried.
  - **MOTION:** That the P&C spend up to \$700 on groceries and paper goods for the Six Week Fix Staff Wellness Breakfast.
    - Moved David Harreveld, Seconded Kristen Munro, carried.
  - **MOTION:** That the P&C increase the part-time award rate (per hour) in the Kelvin Grove State College P&C Association Award for retail assistant classification 1.1 & 1.2.  
[1.1 from \$24.17 to \$25.57; 1.2 from \$25.07 to \$25.71]
    - Moved David Harreveld, Seconded Rebecca Foley, carried.
- Correspondence
  - Feedback and thank you to P&C for funding the Easter care package which was very well received.
  - Homestay – The KGSC International/Global Engagement Dept is looking for new Homestay families to host new international students who are arriving in Term 3. Details emailed to members.
  - Updated meeting dates sent to members.
  - Tho James resigned from KGSC P&C Treasurer role 14/05/2024.

- Registration of new members
  - Jamie McGrath
  - Chandan Taneja
  - Martin Fernandez
  - Emma Murphy – Will become a voting member after attending general meeting

## 2. P&C Reports

- President's Report (attached)
- Treasurer's Report (attached)
- Business Operations Manager Report (attached)
- Junior School P&C Report (attached)
- Strategic Working Group update (included in Presidents report)
- Uniform Review Working Group update (attached)

## 3. College Reports

- Principal's Report (attached)
- Chaplaincy Report (attached)
- College Council update


## 4. External Reports and Updates

- Councilor/Minister update - Seal gave insight into her first few weeks in office. Seal has two allocated committees, Community and Arts and City Planning and Suburban renewal, and observes Infrastructure and City Standards.. In May Seal attended multiple events including Neighbourhood Watch launch Bardon, Anzac Day Service, Qld Homelessness Youth Coalition conference. Seal discussed the Kelvin Grove Rd & Lower Clifton Tce intersection upgrade, Butterfield St, Aberleigh Rd & Fagan Rd intersection upgrade in which she pushed for bike safety, Butterfield St & Clyde Rd intersection improvements. Her focus has been on improving bike and pedestrian safety.

## 5. Motions

- That the P&C approve a change to the before school care (BSC), after school care (ASC) and vacation care (VAC) fees to the new rates listed:
  - BSC permanent: \$22 casual: \$24
  - ASC permanent: \$27 casual: \$29
  - VAC \$65 + incursion/excursion fee
- That the P&C approve the change of the late collection fee to \$20 per child for the first 15 minutes, then \$1.00 per minute per child after 6:15pm
- Moved Amy Giblin, approved by consensus, carried.
- That the P&C authorise JSP&C to spend \$1,100 from the JPAG account on 365 items to sell at the Father's Day stall. Moved by Milena Babenko, approved by consensus, carried
- That David Harreveld be elected as Treasurer for KGSC P&C - nominated and elected by consensus.

## 6. General Business

- Changes to P&C Junior School sub-committee:
    - Amy Giblin has resigned as Treasurer, Scott Wyman has resigned as Secretary. Milena Babenko continues as President, Vice President Chandan Taneja, Treasurer Martin Fernandez and Secretary Jamie McGrath.
  - P&C Events: Discussion regarding events being more successful when held in the first half of the school year.
    - Next event is the Trivia Night 13<sup>th</sup> July at the Normanby Hotel.
    - Comedy Night - Comedy for a Cause has limited availability in Term 3 this year. Event to be moved to late in Term 1 2025. Dates to be checked against the College calendar to avoid clashes.
    - Golf Day - Unlikely to get the numbers particularly as it is planned to be held in the last quarter of the school year. Discussed running a parent/child golf day however limited by available dates (Clubs booked out on weekends and not suitable to hold an event on a week day). Consensus to not proceed with the Golf day.
    - Sausage Sizzle will be run by middle and senior school on election day.
    - 2025 P&C events calendar to be drafted for discussion at the October general meeting.
  - Fee structure for OSHC:
    - Change before school care (BSC), after school care (ASC) and vacation care (VAC) fees to the new rates listed:
      - BSC permanent: \$22 casual: \$24
      - ASC permanent: \$27 casual: \$29
      - VAC \$65 + incursion/excursion fee
    - Change late collection fee to \$20 per child for the first 15 minutes, then \$1.00 per minute per child after 6:15pm
-   
fee comparison  
June 2024.pdf
- Athletics Carnival - Year 6 & 7 students and other students traveling via school bus leave carnival at 2pm to ensure back at school by 3pm. All other students making their own way are held until 3pm although the events are usually finished by 2.30pm. Plan for this year is to trial releasing the students at the time the Carnival finishes which will be between 2.30 and 3pm. Discussed that some parents may raise concern not knowing what time their child left although it would only be a window of 30 minutes or less. Nil other issues noted.

## 7. Next Meeting: 5:30pm 29 July2024

## 8. Close 7.45pm

### Actions:

1. Letter and School Transport and Infrastructure Program (STIP) ideas application to be drafted for P&C consideration - David Tran
2. P&C Events actions as per 6.2



## Treasurer's Report April 2024

The following report provides a summary of the financial performance of Kelvin Grove State College Parents & Citizens' Association (P&C) for the period ended 30 April 2024.

### Profit and Loss

Detailed financial reports are attached at the end of this report.

**Overall** Net Profit for the Year to Date (Jan to Apr) is 30k less than budget – this is mainly due to the budget:

- Purchases for Tuckshop and Subshop have been averaged monthly across the year, but stock is not purchased this way.
- Despite the difficulty in budgeting purchases, Tuckshop pricing is tracking in line with target (50% of Sales value) and Wages are also tracking in line with target (40%). This is monitored regularly by the P&C Business Director and variances to this are managed accordingly.

	<b>Apr-24</b>	<b>YTD</b>	<b>Budget</b>	<b>Variance \$</b>	<b>Variance %</b>
<b>Income</b>	213,649.64	1,016,634.11	947,304.00	69,330.11	7.3
<b>Cost Of Sales</b>	56,044.78	362,596.52	277,652.00	84,944.52	30.6
<b>Gross Profit</b>	157,604.86	654,037.59	669,652.00	-15,614.41	-2.3
<b>Expenses</b>	154,733.42	590,694.35	551,740.00	38,954.35	7.1
<b>Operating Profit</b>	2,871.44	63,343.24	117,912.00	-54,568.76	-46.3
<b>Other Expenses</b>	0.00	840.81	25,732.00	-24,891.19	-96.7
<b>Net Profit</b>	<b>2,871.44</b>	<b>62,502.43</b>	<b>92,180.00</b>	<b>-29,677.57</b>	<b>-32.2</b>

All P&C activities are tracked individually in MYOB. This involves a new process, system, and bookkeeper in 2024, and continues to be monitored closely. This month we have identified that Junior School fundraising revenue has been booked against other activities. This will be corrected in MYOB.

<b>Net Profit: per Business / Activity</b>	<b>Apr-24</b>	<b>YTD</b>
Gen: Office	-8,429.96	-44,952.75
JS P&C Disco	0.00	6,766.87
JS P&C Mothers Day	0.00	-220.55
JS P&C OtherFun	0.00	138.73
JS P&C Sip and Paint	0.00	-1,172.00
Business Operations Mgr	-4,846.97	-18,542.70
Senior Events Mothers' Day	0.00	220.55
OSHC	22,582.51	68,573.10
Senior Event Committee	88.35	251.77
Subshop	801.02	66,698.10
Tuckshop	-7,323.51	-15,258.69
	<b>2,871.44</b>	<b>62,502.43</b>

### Cash at Bank: 31 March 2024

<b>Bank Accounts</b>	<b>Apr-24</b>
KGSC P&C CBA Cheque Acc #4982	30,026.83
KGSC P&C CBA Invest #3825	110,711.80
KGSC P&C CBA OSHC Acc #4990	262,859.19
KGSC P&C Visa Debit 7052	3,058.88
KGSC P&C CBA JPAG #3817	98,162.27
<b>Total Bank Balance</b>	<b>504,818.97</b>

### Compliance

All compliance items have been completed on time with no issues arising:

<b>Action</b>	<b>Due</b>	<b>Completed</b>
Superannuation Payment	28 April	2 May
BAS Lodgement	28 May	17 April
BAS Payment	28 May	--

### Motions:

- No out of session motions

**Notes:**

- On 4th April Queensland Industrial Relations Commission updated the P&C Award - State 2016 which included a 5.75% wage increase to be backdated to 1st September 2023.
- This is a statutory requirement which impacts the wages of OSHC staff and only impact allowances for the rest of the P&C staff.
- This was paid to all current and past staff.
- Pay rates are now accurate as at 19th April 2024 and backpays were processed 17 May.

If you have any questions about the accounts, contact me directly at [kgscpctreasurer@gmail.com](mailto:kgscpctreasurer@gmail.com)

David Harreveld  
A/Treasurer  
Kelvin Grove State College Parents and Citizens Association  
[kgscpctreasurer@gmail.com](mailto:kgscpctreasurer@gmail.com)

April 2024  
Prepared by Amy Giblin  
[kgscpcdirector@gmail.com](mailto:kgscpcdirector@gmail.com)

## Profit and loss report

Accrual mode  
01 Apr 2024 - 30 Apr 2024

	Actual	Year to date	Variance \$	Total Variance %	Budget	Variance \$	Variance %
<b>Income</b>							
Fundraising	105.77	8,812.97	(8,707.20)	-99	4,500.00	(4,394.23)	-98
Interest	68.01	267.47	(199.46)	-75	162.00	(93.99)	-58
OSHC CCS	0.00	20,775.13	(20,775.13)	-100	106,227.00	(106,227.00)	-100
OSHC Fees	142,467.82	460,432.67	(317,964.85)	-69	9,237.00	133,230.82	1442
SUBshop Sales	24,659.23	288,747.68	(264,088.45)	-92	48,589.00	(23,929.77)	-49
Tuckshop Sales	46,348.81	237,598.19	(191,249.38)	-80	68,111.00	(21,762.19)	-32
<b>Total Income</b>	<b>213,649.64</b>	<b>1,016,634.11</b>	<b>(802,984.47)</b>	<b>-79.00%</b>	<b>236,826.00</b>	<b>(23,176.36)</b>	<b>-9.80%</b>
<b>Cost Of Sales</b>							
Stock Purchases	43,607.95	328,066.64	(284,458.69)	-87	63,570.00	(19,962.05)	-31
S/hand Sale Proceeds	0.00	0.00	0.00	-	73.00	(73.00)	-100
Art & craft supplies	753.86	6,363.19	(5,609.33)	-88	2,252.00	(1,498.14)	-66
Excursions/Incursions	8,241.32	15,034.41	(6,793.09)	-45	-	8,241.32	-
OSHC Food Service	3,441.65	13,132.28	(9,690.63)	-74	3,518.00	(76.35)	-2
<b>Total Cost Of Sales</b>	<b>56,044.78</b>	<b>362,596.52</b>	<b>(306,551.74)</b>	<b>-84.50%</b>	<b>69,413.00</b>	<b>(13,368.22)</b>	<b>-19.30%</b>
<b>Gross Profit</b>	<b>157,604.86</b>	<b>654,037.59</b>	<b>(496,432.73)</b>	<b>-76</b>	<b>167,413.00</b>	<b>(9,808.14)</b>	<b>-6</b>
<b>Expenses</b>							
Administration	1,043.21	1,043.21	0.00	0	65.00	978.21	1505
Audit Fees	0.00	2,500.00	(2,500.00)	-100	236.00	(236.00)	-100
Bank Fees	48.14	289.24	(241.10)	-83	-	48.14	-
Rounding on Income	5.00	78.35	(73.35)	-94	0.00	5.00	-

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	Actual	Year to date	Variance \$	Variance %	Budget	Variance \$	Variance %
Merchant Fees	1,621.71	6,572.72	(4,951.01)	-75	2,445.00	(823.29)	-34
Bookkeeping	1,291.57	6,398.59	(5,107.02)	-80	1,250.00	41.57	3
Catering P&C meetings/staff	0.00	15.60	(15.60)	-100	75.00	(75.00)	-100
Cleaning	4,084.34	13,885.46	(9,801.12)	-71	3,395.00	689.34	20
Gifts and Donations	0.00	42.28	(42.28)	-100	29.00	(29.00)	-100
Health & Safety	0.00	0.00	0.00	-	169.00	(169.00)	-100
Insurance	607.86	1,545.53	(937.67)	-61	214.00	393.86	184
Office Supplies	0.00	6.75	(6.75)	-100	-	0.00	-
Postage Print and Stationery	1,883.56	5,143.04	(3,259.48)	-63	998.00	885.56	89
Rent	1,585.24	6,340.96	(4,755.72)	-75	1,584.00	1.24	0
Repairs & Maintenance	951.63	3,904.75	(2,953.12)	-76	328.00	623.63	190
Subscriptions/Registrations	624.00	3,015.08	(2,391.08)	-79	1,816.00	(1,192.00)	-66
Subscriptions - Digital	38.16	73.58	(35.42)	-48	0.00	38.16	-
Telephone and Internet	503.88	1,314.28	(810.40)	-62	363.00	140.88	39
Delivery Expense	215.86	1,588.37	(1,372.51)	-86	0.00	215.86	-
Uniforms / clothing	483.25	1,023.25	(540.00)	-53	-	483.25	-
Fund Raising Expenses	16.86	2,774.64	(2,757.78)	-99	979.00	(962.14)	-98
Other Expenses	141.31	141.31	0.00	0	0.00	141.31	-
Kelvin Grove State College Contributions	0.00	795.57	(795.57)	-100	0.00	0.00	-
Wages & Salaries Expenses	124,271.62	471,831.35	(347,559.73)	-74	108,792.00	15,479.62	14
Wages - Long Service Leave	0.00	0.00	0.00	-	1,125.00	(1,125.00)	-100
Staff Training	1,646.28	8,032.78	(6,386.50)	-80	709.00	937.28	132
Staff Recruitment	0.00	295.00	(295.00)	-100	0.00	0.00	-
Superannuation	13,669.94	51,901.39	(38,231.45)	-74	12,367.00	1,302.94	10
Workcover	0.00	0.00	0.00	-	996.00	(996.00)	-100
Board Member Expenses	0.00	141.27	(141.27)	-100	-	0.00	-
<b>Total Expenses</b>	<b>154,733.42</b>	<b>590,694.35</b>	<b>(435,960.93)</b>	<b>-73.80%</b>	<b>137,935.00</b>	<b>16,798.42</b>	<b>12.20%</b>
<b>Operating Profit</b>	<b>2,871.44</b>	<b>63,343.24</b>	<b>(60,471.80)</b>	<b>-96</b>	<b>29,478.00</b>	<b>(26,606.56)</b>	<b>-90</b>
<b>Other Expenses</b>							
Other Expenses	0.00	840.81	(840.81)	-100	6,433.00	(6,433.00)	-100
<b>Total Other Expenses</b>	<b>0.00</b>	<b>840.81</b>	<b>(840.81)</b>	<b>-100.00%</b>	<b>6,433.00</b>	<b>(6,433.00)</b>	<b>-100.00%</b>

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	Actual	Year to date	Variance \$	Variance %	Budget	Variance \$	Variance %
<b>Net Profit</b>	<b>2,871.44</b>	<b>62,502.43</b>	<b>(59,630.99)</b>	<b>-95</b>	<b>23,045.00</b>	<b>(20,173.56)</b>	<b>-88</b>



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## Balance sheet report

Accrual mode

30 Apr 2024

	Total
<b>Assets</b>	
<b>Bank</b>	504,818.97
<b>Cash on Hand</b>	1,680.00
<b>Inventory</b>	117,836.74
<b>Other Current Assets</b>	6,686.54
Suspense Acc #4982	(85.24)
Suspense Acc #4990	(96.74)
<b>Total Assets</b>	<b>630,840.27</b>
<b>Liabilities</b>	
Trade Creditors	64,592.01
<b>ATO Liabilities</b>	<b>33,650.50</b>
<b>Employee Liabilities</b>	<b>15,567.36</b>
<b>Total Liabilities</b>	<b>113,809.87</b>
<b>Net Assets</b>	<b>517,030.40</b>
<b>Equity</b>	
Members accumulated Surpluses	398,433.44
Music Supporters Group Reserve Funds	26,195.89
Opening Bal Equity	71,648.03
Retained Earnings	(41,749.39)
Current Year Earnings	62,502.43
<b>Total Equity</b>	<b>517,030.40</b>

## BOC Report

from KGSC P&C Association Business Operations Committee (BOC) meeting held on Wednesday 30 May 2024

### General

- Meetings have been held with the P&C Director and new Executive. Treasurer role needs finalizing, as TJ has resigned from the position. OSHC are overdue advising the government details of all Executives which could result in a penalty being applied to the Approved Provider (\$4,000 to an individual and up to \$20,000).
- The recent P&C Conference, held at the Gold Coast Friday 17/5 & Saturday 18/5 was attended by the President (both days) and the Secretary (Saturday).
- P&C provided breakfast for college staff wellbeing on Wednesday 22/5. Thirty Kuta Café coffee & cake vouchers (\$8 each) for college staff appreciation were purchased to be distributed weekly.
- P&C Director has completed the calculations for backpaying the applicable QIRC wage increases to September 1st, 2023 for OSHC and retail assistant levels 1.1 and 1.2.
- The changed dates of the P&C meetings have been distributed. P&C meetings will now be held in weeks 4 and 9 of each term (1-3), except term 4 in which they will be held week 4 and 8.
- Mothers & Special Persons Day stall were held over two days at both the junior and senior campus. Thank you to the volunteers and students who assisted with the stalls.
- Planning is underway for the Trivia Night in July. This year it will be held at the Normanby Hotel.

### Tuckshops

- Junior Tuckshop fridge has been replaced. Thank you to Lonnie who provided the loaner fridge.
- Tuckshop manager has been pricing a new pie warmer for the Junior Tuckshop to replace the one that had the door explode. A replacement door can't be purchased as the warmer is 24 years old.
- Supplier fridge is still being followed up to replace the faulty one at the Hive.
- Hive and Brooker staff are being regularly rotated so all staff are trained across both tuckshops.
- Tuckshop management meetings are being held regularly.
- Home Economic students are currently doing their Certificate placement hours in the tuckshop. Four-Five students each day will be working in the Hive until the end of term.
- Tuckshop Manager (JM) has resigned and her last day will be 21<sup>st</sup> June 2024. Julie has been an employee with the P&C since 2015 and prior to that was a volunteer for a couple of years. Thank you for your hard work and dedication to the P&C staff, college staff and tuckshop you'll be missed but we wish you all the very best.

### SUB Shop

- Teharna Jeffrey has been appointed as the business manager for the SUB shop. Congratulations!
- May trading has been tracking well. Currently sitting at \$48,500.00.
- Uniform Review changes have all been finalised. SUB shop Manager met with Weareco prior to placing the 2025 BTS orders.
- Prepaid house polo shirt orders have been placed and shirts will be delivered to the Junior School.

### OSHC

- **Policy Change** – Vacation Care cancellation period has been amended (to Monday of week 9) and distributed to parents and carers. This will be advised again closer to the day to remind parents.
- **Reportable Incidences:** 18/4/24 Broken arm reported to ECEC. 24/5/24 Fractured wrist reported to ECEC. Incidents were appropriately reported to the department.
- ASC ISS Funding was approved on 22/5/24. The service is approved for 2 x educators for 3 hours each day during the term and 13 hours per day during vacation care from 27/5/24.
- OSHC Manager will be going on maternity leave later this year, starting sometime in September exact date yet to be finalised.
- A number of staff have been on uni placement and the team managed well covering their leave.
- Two casual educators have resigned.
- OSHC admin (SG) will be going on 2 months leave starting 3/6/24.
- Vacation care program opened for bookings 7am 27/5/24 and so far, there have been no problems.

- OSHC VOIP phones was not working late Thursday afternoon and Friday morning (24/5). It was discovered to be an all-school outage and it was quickly rectified by College IT.
- A Mother's Day breakfast held on 10/5/24 was well received.
- OSHC waiting for Treasurer position to be finalised so details can be sent to the Department. A penalty could be applied if not actioned soon. Details of final appointment needs to be documented in the minutes of the next P&C meeting.

**Motions for P&C approval – Nil**

**Kim Lovat**

Business Operations Manager

KGSC P&C Association

31 May 2024

# Chaplaincy Report



SU Chaplaincy

Chaplain:	Hayden Krohn
Date:	04/06/2024 Term 2
School/s:	Kelvin Grove State College

## Last month...

### General overview:

- I participated in various different events within the College community, including Diversity Week, School Camps, Gala Day sporting events, and Celebrating the grade 12s 100 Days
- I participated in professional development with Scripture Union
- I was involved with various wellbeing initiatives throughout the college, one being the "Week 6 Fix"

### Core functions:

1. Social and Emotional Support (Pastoral Care)
  - I have setup the referral system with students, I am having 2-3 formal appointments/ conversations with students a day.
  - I have a ranging number of informal support conversations with students (approx. 8-10 per day) whilst roaming the college campus.
2. Spiritual Support in the school community
  - I have actively positioned my personal framework to ensure that I can support students in a professional manner. Doing this allows the students to feel comfortable about asking questions about who they are in relation to the world, without any fear of judgement.
  - I have had correspondence with students for the *Multi Faith and Diversity Committee* lead by students as well as the *Bible Study* supervised by teaching staff at Kelvin Grove
  - A small number of Grade 12 students will regularly meet on a weekly basis for *Deep Thinkers Club*
3. Mentoring
  - I have developed rapport with certain students, and have begun the referral process.
  - I have made connections with a number of grade 7 boys who could benefit from a male mentoring role model. This includes informal conversations and sports on the oval. These students regularly seek to find me whilst on the college campus.
  - I have made connections with a few grade 6 students who I "check in" on based on the student's needs
  - I was involved and helped facilitate a Rock and Water program for a small group of grade 6 and 7 boys.
4. Community Development (including donor nurture, community and church connections etc)
  - Organizing pancake breakfasts for students/ staff members
  - Made connections with local churches, in the surrounding area.
  - Provide food hampers to students/ staff members who require extra support through difficult situations
  - Met with *Village Mosaic*, *Wesley Mission*, *The Exchange*, *Brisbane Youth Service*, and *Windsor Road Baptist Church*, to find key ways to partner with those organisations to best support students, staff and families at the College.
5. Educational Support
  - Currently providing minimal in class support for students,
6. Extra- Curricular Activities
  - Excursions
  - grade 7 School Camp
  - Grade 5/6 Sports Gala Days
  - Grade 12 "100 Days Celebration"
  - "Week 6 Fix" Staff Wellbeing events
  - "Push for Change" Lifeline push ups challenge to support mental health
7. SU Qld team Contribution
  - In Service Day (Scripture Union)

- Cluster Meetings with other local school chaplains

**Professional Development**

- In service Days with SU Australia
- Working with groups
- Conversations to help support LGBTQ+

**Professional Supervision:**

Yes/No

**Next month...**

**Key areas of focus:**

- Maintaining community development for the college
- Integrate the chaplaincy service seamlessly into the Junior School during term 3
- Fundraising events including "Chaplaincy Week"

**Upcoming events/programs:**

- National Conference Connection in July for Scripture Union
- Chaplaincy week
- Grade 6 School Camp

**Church visitations/community engagement:**

- Continue to meet with *Village Mosaix, Wesley Mission, The Exchange, Brisbane Youth Service, and Windsor Road Baptist Church*, to find key ways to partner with those organisations to best support students, staff and families at the College.

**Other issues for discussion** (ideas for the future, ongoing concerns, prayer points etc):

- N/A

**Next LCC Meeting: TBC**



# Kelvin Grove State College

The Pursuit of Excellence With All Our Might

# College Executive Principal Report to P&C Association

Monday, 10 June 2024

## Good News & Celebrations:

Instrumental Fanfare  
and PHEP

Brisbane Performing  
Arts Challenge

Bill Turner Cup,  
Schools Premier League  
and Esports League

State Volleyball and  
Rugby 7s Teams

## Recent Events:

Autumn Concert

Under 8s Day

High Achievers  
Program

Curriculum and  
Pedagogy Showcase

## Upcoming Events:

Alumni Foundation  
AGM

Athletics Carnival

NAIDOC Week

WA Ministerial Visit

## Facilities, Finance & HR:

Facilities Investment –  
Staff Rooms and  
Outdoor Learning

College Master Plan –  
Advocacy and  
Alignment with QUT

Head of Department  
(Organisational Reform  
and Governance)

Review of Middle  
Leader Resourcing

## Strategy, Policy & Partnerships:

Leadership Team  
Conference

Comprehensive  
Funding Review

Queensland Ballet  
Academy Partnership

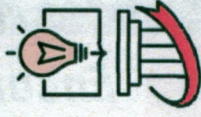
Uniform Review –  
Transition Timelines

## Executive Principal:

Staff Room and  
Faculty Visits

Teacher Workforce  
Roundtable

Public School Alliance  
Leadership Day





## Our Goal:

***Ensuring equitable access to specialist curriculum learning facilities for our Kelvin Grove students.***

## The Challenge:

During a period of rapid growth over the past decade, additional investment in infrastructure across the college has focussed on the provision of general classrooms to meet increased enrolment demand.

**This has resulted in a critical imbalance of general and specialist learning facilities. A lack of specialist facilities is significantly impacting the college's capacity to deliver quality curriculum programs and learning outcomes.**

Rapid and *ad hoc* expansion over the past decade has also resulted in:

- a failure to keep pace with the need for additional staffrooms and office space;
- an ongoing reliance on temporary buildings and inadequate facilities at end-of-life;
- the loss of a significant amount of on-site parking capacity;
- specialist facilities for some curriculum areas being scattered across the campus, rather than being logically grouped together; and
- non-compliant accessibility to some facilities across the campus.

The hire of temporary buildings and the leasing of additional parking creates an ongoing cost to the Department of Education.

*The Department of Education's analysis of Kelvin Grove's facilities has identified a shortfall of 24 specialist spaces and 10 flexible learning areas (FLAs)*

■■■■■■■ 6 drama/dance rooms	■■■ 2 computer rooms
■■■ 2 music rooms	■■■ 2 engineering workshops
■■■■■ 4 art rooms	■■■ 2 multipurpose workshops
■■■■■ 4 food science rooms	■ 1 kinesiology lab
■ 1 lecture theatre	■■■■■■■■■■■ 10 FLAs

## The Solution:

**The college's draft master plan was commissioned by the Department of Education's Infrastructure Services Division in response to the acknowledged shortfall in specialist facilities. Developed by Mode Architects, the master plan represents the most effective solution to address this significant shortfall.**

The master plan provides an integrated and holistic approach that will ensure the college can achieve an appropriate balance of general and specialist facilities, while also addressing secondary issues such as office space, parking and the removal of temporary and inadequate facilities, while also ensuring that specialist facilities are located within logical precincts.

The master plan provides a two-stage solution that minimises disruption to the college and provides the additional space needed to accommodate the required specialist facilities while not increasing the college's overall enrolment capacity.

*Our College Council and P&C Association seek your support in advocating for a funding commitment to enact Kelvin Grove's master plan, ensuring that our students have access to the facilities they need to engage successfully with a contemporary and quality curriculum.*